



WHIPPER IN CHECKLIST

Don't forget to pick up your gear at the Show Office at least 15-30 minutes from the beginning of your shift if first shift of the day **

- Radio – test to confirm Judge and gate manager can hear you over the radio once you are at the station
- Clipboard with Paper copies of the following
 - ♣ Competition schedule for that day
 - ♣ Copy of the courses – confirm where to preload for the class. Do not share the map with competitors. Competitors have access to courses posted on the board near the ring.
- Classes - Order of go & Pen
 - Confirm with the Gate Manager Order of the classes (Open then J/A)
 - Confirm which class number belongs to which class to confirm to the judge

You are responsible to pre-load competitors onto the course and to radio each competitor's competition number and the class number as they are entering the competition ring to the judge (with provided radio)

Please ensure that you know the order of the classes on the Prizelist ie. OPEN is always first. Professionals MAY NOT enter J/A Classes. You should be familiar with the course(s), and know when to pre-load.

- ☐ Gate Manager has indicated which entry is in the ring, which is on deck and which is in the hole
- ☐ Pre-load competitors when possible – must be familiar with when it is appropriate to send the rider into the ring and dictate to them if the load to the left or to the right.
- ☐ Radio the judge each competitor's competition number and the class number they are entering the competition ring for.

Once confirmed, the announcer will announce using the provided microphone, in descending order from last place to first; the competitor number, horse, owner and rider name as placed in the class. *** If this is a class with mounted presentations, the announcer will announce the placings as the ribbons are handed out. IF there is a "Victory Gallop" the placings will need to be repeated as the horses canter around the ring. The Gate manager will assist with this Coordination

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